



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Kevin Graves • Director – Bill Pease • Director – Chris Steele • Director – Marianne Wiesen

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday August 21, 2013
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Simon
Pledge of Allegiance – Led by President Simon
Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. PRESENTATIONS

None

D. PRESIDENT REPORT AND DIRECTORS' COMMENTS

Director Steele – Provided report and comments from the Byron Union School District meeting dated August 8, 2013.

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. DRAFT minutes of previous regular meeting dated August 7, 2013
2. Approve Register of District Invoices
3. Annual Conference of the California Special District Association (CSDA)
4. Acceptance of the Cornell Park Lighting Upgrade Project
5. Discovery Bay Boulevard Roadway Banners – American Hero's

Motion by: Vice-President Graves to approve the Consent Calendar with the exception of items E-3 and E-5

Second by: Director Pease

Vote: Motion Carried – AYES: 5, NOES: 0

General Manager Howard – Provided details of item E-3. There was discussion between the General Manager, Legal Counsel and the Board.

Motion by: Vice-President Graves to authorize attendance at the Annual California Special District Association (CSDA) Conference for Vice President Graves and Director Wiesen

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

Vice-President Graves – Provided details of item E-5.

Motion by: Director Pease to approve the Discovery Bay Boulevard Roadway Banners – American Hero's

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

F. PUBLIC HEARING to Consider the Following

1. **Adopt an Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Town of Discovery Bay Community Services District New Water Supply Well 07 Project**

General Manager Howard – Provided details of item F-1. There was discussion between the General Manager, John Fawcett, and the Board.

John Fawcett – Provided details of item F-1.

Water and Wastewater Manager Koehne – Provided details of item F-1.

President Simon – Opened the Public Hearing

There were no Public Comment Speakers

President Simon – Closed the Public Hearing

Motion by: Director Pease to approve Resolution 2013-17 adopting the new Water Supply Well Number 7 Mitigated Negative Declaration, for which an initial study was prepared, all in accordance With the California Environmental Quality Act, and adopting a related Mitigation Monitoring and Reporting Program

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

G. NEW BUSINESS AND ACTION ITEMS

1. Award of Bid for the Drilling and Construction of Water Production Well No. 07

General Manager Howard – Provided details of item G-1.

John Fawcett – Provided details of item G-1.

Water and Wastewater Manager Koehne – Provided details of item G-1.

Motion by: Director Pease to award of bid in the amount of \$375,880.00 to Zim Industries for the construction and installation of Water Production Well No. 07, and authorize the General Manager to execute all contract documents including a 10% variance in the event of change orders

Second by: Vice-President Graves

Vote: Motion Carried – AYES: 5, NOES: 0

2. Consideration and Approval of Blue Star Memorial Dedication Ceremony at Slier Park

General Manager Howard – Provided details of item G-2.

Motion by: Director Pease to approve the Blue Star Memorial Dedication Ceremony at Slifer Park to be held on November 11, 2013 and coordinated by Discovery Bay Garden Club

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

3. Consideration and Approval of Harvest Festival at Discovery Bay Community Center

General Manager Howard – Provided details of item G-3. There was discussion between the General Manager and the Board.

Motion by: Director Wiesen to authorize Staff to begin coordination and planning of Harvest Festival Event at the Discovery Bay Community Center

Second by: Director Steele

Vote: Motion Carried – AYES: 5, NOES: 0

4. Consideration and possible action on Discovery Bay Community Center's Swimming Pool Hours and Operation and Fee Schedule

General Manager Howard – Provided details of item G-4. There was discussion between the General Manager and the Board.

Motion by: Vice-President Graves to approve Discovery Bay Community Center's Swimming Pool Schedule for fees and hours of operation

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

H. VEOLIA REPORT

1. Veolia Report for the Month of July 2013

2. Veolia Report Power Point for the Month of July 2013

Project Manager Fermin Garcia – Provided the details of the July 2013 Monthly Operations Report. There was discussion between the Project Manager, the General Manager, the Water and Wastewater Manager, and the Board.

I. MANAGER'S REPORTS

None

J. GENERAL MANAGER'S REPORT – Discussion and Possible Action

None

K. DISTRICT LEGAL COUNSEL REPORT

None

L. COMMITTEE UPDATES – Discussion and Possible Action

1. Community Center Status Report (No written report)

General Manager Howard – Provided details of item L-1

2. Community Center Committee Formation Update

General Manager Howard – Provided details of item L-2. There was discussion between the General Manager, Legal Counsel, and the Board.

Legal Counsel Schroeder – Provided details regarding the Brown Act. The discussion continued between the General Manager, Legal Counsel, and the Board.

Legal Counsel Schroeder – Stated For the Record – Director Marianne Wiesen will resign from the Community Center Committee effective immediately. There was no further action.

3. Community Center Budget Update and Status Report

General Manager Howard – Provided details of item L-3. There was discussion between the General Manager and the Board. There was no action taken.

M. CORRESPONDENCE – Discussion and Possible Action

1. R – Byron Municipal Advisory Council DRAFT minutes dated July 18, 2013

N. PUBLIC RECORD REQUESTS RECEIVED

1. Contra Costa Electrical Compliance Wingard Engineering Certified Payroll

O. FUTURE AGENDA ITEMS

1. Joint Meeting – Board and Community Center Committee
2. Sign – Community Center – Sign on the Corner (Hofmann Tower)
3. School District – Community Services – Volunteer Coordinator

Legal Counsel Schroeder – Stated motion is required to change the date of the Regular Board meeting from Wednesday, September 18, 2013 to Thursday, September 19, 2013.

Motion by: Vice-President Graves to change the date of the Regular Board meeting from Wednesday, September 18, 2013 to Thursday, September 19, 2013

Second by: Director Pease

Vote: Motion Carried – AYES: 5, NOES: 0

P. ADJOURNMENT

The meeting adjourned at 9:09 p.m. to the next Regular meeting dated September 4, 2013 starting at 7:00 p.m. on 1800 Willow Lake Road-Located behind the Delta Community Presbyterian Church.

//cmc – 08.27.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>