



TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT

***COMMUNITY CENTER
AGENDA PACKET***

For the Meeting of Wednesday
August 28, 2013

7:00 P.M. Meeting

District Office
1800 Willow Lake Road



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Kevin Graves • Director – Bill Pease • Director – Chris Steele • Director – Marianne Wiesen

**NOTICE, CALL AND AGENDA
OF THE SPECIAL MEETING
OF THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, August 28, 2013
COMMUNITY CENTER MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

**Community Center Committee Members
Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett**

COMMUNITY CENTER MEETING 7:00 P.M.

A. ROLL CALL

1. Call business meeting to order 7:00 p.m.
2. Roll Call

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the Committee's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Committee for consideration. Any person wishing to speak must come up and speak from the podium. There will be no dialog between the Committee and the commenter. Any clarifying questions from the Committee must go through the Chair.

C. APPROVE MINUTES

1. DRAFT Minutes of previous Community Center meeting dated July 29, 2013

D. PRESENTATIONS

E. NEW BUSINESS AND ACTION ITEMS

1. Community Center Swimming Pool and Facility Status Update
2. Community Center Sign – Discuss Options
3. Community Center Financing and Future Ongoing Revenue Source Discussion
4. Community Center Programming Discussion
5. Schedule next Community Center Committee Meeting

F. FUTURE AGENDA ITEMS

G. ADJOURNMENT

1. Adjourn to the next Community Center Committee meeting on 1800 Willow Lake Road located behind the Delta Community Presbyterian Church

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925)634-1131, during regular business hours, at least twenty-four hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay CSD after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Kevin Graves • Director – Bill Pease • Director – Chris Steele • Director – Marianne Wiesen

**MINUTES OF THE MEETING
OF THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Monday, July 29, 2013
COMMUNITY CENTER MEETING 6:30 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

**Community Center Committee Members
Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Marianne Wiesen**

COMMUNITY CENTER MEETING 6:30 P.M.

A. ROLL CALL

Call business meeting to order – 6:30 p.m. by Chair Graves
Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

There was one Public Comment Speaker

C. APPROVE MINUTES

1. DRAFT Minutes of previous Community Center meeting dated June 26, 2013

Motion by: Member Alexander to approve the previous minutes

Second by: Member Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

D. Tour of Community Center Building

The Community Center Committee will take a five minute recess at this time and travel to the Community Center, 1601 Discovery Bay Boulevard for a tour of the existing facility. The Committee will re-adjoin at the Community Center once all Committee members are present and staff is prepared to continue the meeting. Once the committee has completed their tour, the Committee will then take a recess and re-adjoin to 1800 Willow Lake Road, Discovery Bay, CA.

Chair Graves – Stated that we are going to adjourn to relocate to the Discovery Bay Community Center – 6:41 p.m.

Parks and Landscape Manager Perez – Led the walk-through of the Discovery Bay Community Center. Provided details listed below:

- Landscaping drainage, ADA compliance and the costs of landscaping on the outside of the building
- Restrooms will be open during any renovations that will be done
- Landscaping repairs have been made – everything is outdated – difficult to keep from breaking

Chair Graves – Stated that the chain link fence is not correct

Parks and Landscape Manager Perez – Stated that a Notice of Non-Compliance was sent out

Discussion continued regarding items listed below:

- Pool user fees – recommended different pricing options
- Possible season pass for the pool
- Termite's and/or water damage
- Requested to see the Property Inspection Report

Chair Graves – Stated the meeting adjourned back from the Discovery Bay Community Center – 7:05 p.m.

E. NEW BUSINESS AND ACTION ITEMS

1. Community Center Operations Update

See item D – Tour of Community Center Building

2. Presentation by Architect Mark Lee – Site and Facility Architectural Design Options

Architect Mark Lee – Provided the details of item E-2. There was discussion between the Architect, Parks and Landscape Manager, and the Board.

Motion by: Vice-Chair Steele to recommend to the Board to establish a non-profit foundation to help raise funds to offset the cost of building Option 2 - \$1,849,270.00 - Discovery Bay Community Center

Second by: Member Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

3. Schedule next Community Center Committee Meeting

Chair Graves – Stated that the next Community Center meeting will be scheduled at a future date by Staff and the meeting dated will be emailed to the Board.

F. FUTURE AGENDA ITEMS

1. Programming – Aquatics Program

2. Magic Show

3. Pumpkin Patch discussion and approval for the Discovery Bay Community Center

G. ADJOURNMENT

The meeting adjourned at 7:49 p.m. to the next Community Center Committee meeting on 1800 Willow Lake Road.

//cmc – 07.30.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>



No Back Up
Documentation For
Agenda Item # D



No Back Up
Documentation For
Agenda Item # E-1



No Back Up
Documentation For
Agenda Item # E-2



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Documentation For
Agenda Item # E-3



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Agenda Item # E-4



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Agenda Item # E-5



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Documentation For
Agenda Item # F