



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday November 1, 2017

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – by President Leete.
2. Pledge of Allegiance – Led by Director Steele
3. Roll Call – All present with the exception of Vice-President Graves and Director Pease.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public Comment Regarding:

- Teenagers parking on the street and being disrespectful.
- Speeding and traffic issue.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for October 18, 2017.
2. Approve Register of District Invoices.

Motion by: Director Steele to approve the Consent Calendar.

Second: Director Mayer.

Vote: Motion Carried – AYES: 3 – President Leete, Director Mayer, Director Steele, NOES: 0, ABSENT: Vice-President Graves, Director Pease.

D. AREA AGENCIES REPORTS / PRESENTATION

1. Supervisor Diane Burgis, District III Report – Alicia Nuchols Field Representative provided an update regarding the Tour with Senator Glazer and Supervisor Burgis. Also, handed out the Contra Costa County Resource Guide.
2. Sheriff's Office Report – Crime Prevention Specialist Fontenot – Provided the details of the sheriff report. There was discussion regarding boats and RVs parked on the street. Additional details provided by Crime Prevention Specialist Fontenot regarding a Neighborhood Watch Program. Lieutenant Steve Borbely – Provided details regarding the homicide in Discovery Bay, a license plate reader, and a Neighborhood Watch meeting next week (date to be announced).
3. CHP Report – Officer Thomas provided an update for the month of October.

E. LIAISON REPORTS

None

F. PRESENTATIONS

None

G. BUSINESS AND ACTION ITEMS

1. Discussion and possible action regarding the GreenPlay Board of Directors Workshop Proposal.
Recreation Programs Supervisor – Provided the details of the GreenPlay proposal for Phase I and Phase II.
Director Steele – provided a background for recreation and the need to hire a qualified firm to provide potential funding sources for the future planning and operational functions of the Discovery Bay Community Center.

Motion by: Director Steele to approve contract with GreenPlay, LLC in the amount of \$2,500 for phase one, of a two-phase contract totaling \$7,500, for professional consulting services related to potential funding sources for the future planning and operational functions of the Discovery Bay Community Center and authorize the General Manager to execute all contract documents.

Second by: Director Mayer

Vote: Motion Carried – AYES: 3 – President Leete, Director Mayer, Director Steele, NOES: 0, ABSENT: Vice-President Graves, Director Pease.

2. Discussion and possible action regarding the Recreation Services Department Annual Report.

Recreation Programs Supervisor – Provided the details of the Recreation Services Department Annual Report along with a movie highlighting the activities from this past year (2016-2017). There was discussion regarding the movie; validates staff is working very hard.

Motion by: Director Steele to accept the 2016/17 Recreation Services Department Annual Report.

Second by: Director Mayer

Vote: Motion Carried – AYES: 3 – President Leete, Director Mayer, Director Steele, NOES: 0, ABSENT: Vice-President Graves, Director Pease.

Public Comment Regarding:

- Both agenda items G-1 and G-2; regarding the revenue, expenses and whether there is a need for consulting services.

President Leete provided details regarding the Community Center as a great place for the community (kids, seniors and adults) for numerous varieties of activities. The Community Center is an asset to the community and not designed to earn money.

H. MANAGER'S REPORT

None

I. INFORMATIONAL ITEMS ONLY

None

J. DIRECTORS' REPORTS

1. Standing Committee Reports

Director Steele – Provided the details of the Communications Committee meeting related to finalizing plans/proposals for the Stationary Message Board.

President Leete – Provided the details of the Delta Tour related to the history, the development of the Delta along with issues with the levees. There was other discussion with Senator Glazer and Supervisor Burgis related to traffic concerns within Discovery Bay.

2. Other Reportable Items

K. GENERAL MANAGER'S REPORT

General Manager Davies – Provided the details of the Contra Costa County Planning Commission, November 8th meeting at 7:00 p.m. for the Urban Farm Animal Ordinance. The two letters of objection regarding the Urban Farm Animal Ordinance sent by the Town are before the Planning Commission.

L. CORRESPONDENCE RECEIVED

1. Received – Contra Costa County Aviation Advisory meeting minutes for August 10, 2017.

2. Received – Contra Costa County Aviation Advisory meeting minutes for September 14, 2017.

M. FUTURE AGENDA ITEMS

None

N. ADJOURNMENT

1. The meeting adjourned at 7:33 p.m. to the next regular meeting of November 15, 2017 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 11-02-17

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