



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday April 19, 2017

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Leete
2. Pledge of Allegiance – Led by President Leete
3. Roll Call – All Present with the exception of Vice-President Graves

General Manager Davies – Provided a proposed change to move agenda item G-3 (Revised Bylaws regarding Regional Representation and appointments to Regional Committees) to a future meeting where all Board Members could be present. There was discussion related to moving the item to a later date and the consensus of the Board is to keep the item on the agenda for consideration.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of regular minutes for April 5, 2017.
2. Approve Register of District Invoices.
3. Approve Board attendance at the Special District Leadership Academy Conference.

Motion by: Director Pease to approve the Consent Calendar.

Second by: Director Mayer

Vote – Motion Carried – AYES: 4 – President Leete, Director Mayer, Director Pease, Director Steele, NOES: 0, ABSENT: 1 – Vice-President Graves

D. PRESENTATIONS

1. Presentation of the Close of the 2017 Bond Series.
Prager & Co., LLC. Saul Rosenbaum – Provided an update related to the close of the 2017 Revenue Bond Series. There was discussion related to the Federal Tax Exempt Bond, and the completion of the 2017 Revenue Bond Series and the work involved with District staff.
2. Presentation from the Contra Costa Mosquito & Vector Control District.
Community Representative, Nola Woods – Provided a presentation regarding the background of the Contra Costa Mosquito & Vector Control District, the details related to the types of mosquitos and vector and the services provided by the Contra Costa Mosquito & Vector Control District. There was discussion regarding presentations provided to Elementary Schools etc., resources and funds to handle the additional work related to the services to control mosquitos, how to subscribe to Contra Costa Mosquito & Vector Control District email blast system; contracostamosquito.com – to subscribe to the newsletters etc., and that other agencies would take care of issues with Bats.

3. Presentation related to the Filtration Project.

Herwit Engineering, Gregory Harris – Provided an update regarding the Filtration Project, Title 22 requirements for the project, and pictures of the progress for the project. There was discussion related to the prediction of the flow level and usage, Title 22 requirements, and recycled water (Purple Pipe Water) and the certification needed for use of recycled water.

E. AREA AGENCIES REPORTS / PRESENTATION

1. East Contra Costa Fire Protection District Report – No report.

F. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of March 2017

Project Manager Berney Sadler – Provided the details of the March 2017 Monthly Operations Report. There was discussion related to water line detection for small pipes, and the flushing of the fire hydrants; preformed quarterly (in the evening) and will be flushing more frequently now that some water restrictions have been lifted.

G. BUSINESS AND ACTION ITEMS

1. Discussion and approval of the 2017 Program, Activities, and Event Fee Waivers.

Recreation Programs Supervisor Mac Kaiser – Provided an update related to the 2017 program activities and event fee waivers.

Motion by: Director Pease to accept the 2017 Programs, Activities, and Events Fee Waivers for FY16/17 by the General Managers for a total amount of \$310.00 for the “Resisting Aggression Defensively (R.A.D.) Program.

Second by: Director Mayer

Vote: Motion Carried – AYES: 4 – President Leete, Director Mayer, Director Pease, Director Steele, NOES: 0, ABSENT: 1 – Vice-President Graves

2. Discussion and possible action on a Second Amendment to the Veolia Operation and Maintenance Contract providing for the use of SL-RAT technology.

General Manager Mike Davies – Provided an background related to the Veolia Contract and the necessity to include the SL-RAT technology to the contract. There was discussion related to no additional charges for the SL-RAT technology.

Motion by: Director Pease to authorize the President and General Manager to sign a Second Amendment to the Veolia Contract for the Operation and Maintenance of Discovery Bay’s Water and Wastewater facilities using generic acoustic inspection technology language instead of brand specific language.

Second by: Director Steele

Vote: Motion Carried – AYES: 4 – President Leete, Director Mayer, Director Pease, Director Steele, NOES: 0, ABSENT: 1 – Vice-President Graves

3. Discussion and possible action on revised Bylaws regarding Regional Representation and appointments to Regional Committees as may be necessary.

Legal Counsel Attebery – Provided a background of the Regional Representation and appointments to Regional Committees and the revised Bylaws. There was discussion related to the Bylaws and the appointments for the committees.

Motion by: Director Pease to adopt the changes that are outlined by Legal Counsel for Regional Representation and bifurcation of appointments by continuing the item and give staff direction to bring back at a future meeting.

Second by: President Leete

Vote: Motion Carried – AYES: 3 – President Leete, Director Mayer, Director Pease, NOES: 1 - Director Steele, ABSENT: 1 – Vice-President Graves

There was discussion related to the vacancies and to temporarily appoint Director Mayer and staff will bring the item back when there is full board attendance.

Motion by: Director Mayer to have the vacancies from former Director Simon to be filled with Director Mayer.

Second by: Director Pease

Vote: Motion Carried – AYES: 3 – President Leete, Director Mayer, Director Pease, NOES: 1 - Director Steele, ABSENT: 1 – Vice-President Graves

H. INFORMATIONAL ITEMS ONLY

None

I. DIRECTORS' REPORTS

1. Standing Committee Reports

Director Steele – Provided details of the Parks and Recreation meeting related to the swimming program; lifeguard and classes and the leak of the pool.

Director Pease – Provided additional details from the Parks and Recreation meeting related to the appearance of the front entrance.

Director Mayer – Provided details of the Discovery Bay P6 Zone Citizen Advisory Committee meeting related to the allocation of funds directed towards law enforcement; also noted that the attendance has increased and that the meeting was worthwhile.

President Leete – Provided the details of the Contra Costa County Special Districts meeting regarding flood control issues, a presentation related to mosquitos, and a request with regard to East Bay Regional Park District - Bill 898.

2. Other Reportable Items

J. MANAGER'S REPORT

1. Recreation Programs Supervisor Kaiser - Verbal update Special Projects/PG&E – Recreation.

Recreation Programs Supervisor Mac Kaiser – Provided a presentation related to short and long term projects and the recreation services at the Discovery Bay Community Center.

K. GENERAL MANAGER'S REPORT

General Manager Davies – Recognized staff for the enthusiasm and for doing a fantastic job; special recognition to Finance Manager Breitstein related to the Bond issuance.

L. CORRESPONDENCE RECEIVED

1. Received - Discovery Bay P-6 Zone Citizen Advisory Committee meeting minutes for February 8, 2017.

2. Received - East Contra Costa Fire Protection District meeting minutes for March 3, 2017.

3. Received - East Contra Costa Fire Protection District meeting minutes for March 6, 2017.

4. Received - Letter from East Contra Costa Fire Protection District regarding Appointed Interim Fire Chief.

5. Received - East Bay Regional Park District - 2017 Quantifying our Quality of Life. You can visit www.ebparks.org/economics for the Economic Analysis of the East Bay's Unique Environment.

Director Pease pointed out that he would like staff to remove the flower planters at the Front Entrance.

M. FUTURE AGENDA ITEMS

None

The regular meeting adjourned at 8:21 p.m. to the Closed Session.

N. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

Legal Counsel Attebery – The Board is now adjourning into closed session regarding item O-1.

O. CLOSED SESSION:

1. Conference with Legal Counsel—Anticipated Litigation pursuant to Government Code Section 54956.9(b) - (Two Potential Cases).

P. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

Legal Counsel Attebery – Reporting from Closed Session on item O-1 and there is no reportable action.

Q. ADJOURNMENT

1. The meeting adjourned at 8:50 p.m. to the regular meeting on May 3, 2017 beginning at 7:00 a.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 04-25-17

<http://www.todb.ca.gov/agendas-minutes>