



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday May 3, 2017

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Leete
2. Pledge of Allegiance – Led by President Leete
3. Roll Call – All present with the exception of Director Mayer and Director Steele – Director Steele arrived at 7:02 p.m.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

- Public Comment regarding Traffic on Discovery Bay Boulevard.

There was discussion regarding the traffic on Discovery Bay Boulevard related to the time of day for officers to be in the area.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special Area of Benefit meeting for April 18, 2017.
2. Approval of DRAFT minutes of regular meeting for April 19, 2017.
3. Approval of Register of District Invoices.
4. Approval of the purchase of two (2) budgeted 2017 Ford F-250 water and wastewater service trucks.
5. Approval of DRAFT revisions to Board Policy #012 and #013 to require specified users of Town parks and facilities to provide liability insurance with a separate additional insured endorsement.
6. Approval of the Board President to sign a letter to Senator Cannella opposing SB 496.

Item G-6 was removed from the Consent Calendar.

G-5 – Discussion related to the specified use of the Town of Discovery Bay Park rental.

G-4 – Discussion related to the purchase of the water and wastewater service trucks – one vehicle will be purchased just before the conclusion of this budget year and the other vehicle will be purchased at the beginning of the next budget year.

Motion by: Director Pease to accept the Consent Calendar with the removal of item G-6.

Second by: President Leete

Vote: Motion Carried – AYES: 4 – President Leete, Vice-President Graves, Director Pease, Director Steele, NOES: 0, ABSENT: 1 – Director Mayer

D. AREA AGENCIES REPORTS / PRESENTATION

1. Supervisor Diane Burgis, District III Report – No report.
2. Sheriff's Office Report - Crime Prevention Specialist Fontenot – Provided the details of the Newsletter for the month of May and also provided the stats of the Sheriff report for the month of April. Sheriff Dispatch Supervisor – Provided a brief overview of the Dispatch process related to the Dispatch shifts, service areas, and 911 calls from a landline is best.
3. CHP Report - Officer Thomas provided an update for the month of April.
4. Marine Patrol Report – No report.

E. LIAISON REPORTS

None

F. PRESENTATIONS

None

G. BUSINESS AND ACTION ITEMS

1. Discussion and possible action to designate a Town Board Member and alternate to the East County Water Management Association Governing Board Representatives; and make nomination, if at all, for appointment to office.

General Manager Davies – Provided the details of designating a Town Board Member and alternate to the East County Water Management Association Governing Board.

No action.

H. MANAGER'S REPORT

1. Bi-Monthly Water Meter Completion Report Update.

Finance Manager Breitstein – Provided a PowerPoint presentation related to the Water Meter Completion update. There was discussion related to the angle stops, Bond and reserves, and a possible end of December completion date.

I. INFORMATIONAL ITEMS ONLY

None

J. DIRECTORS' REPORTS

1. Standing Committee Reports – Vice-President Graves provided an update from the Water and Wastewater Standing Committee meeting related to the review of the CIP and the Budget.
2. Other Reportable Items

K. GENERAL MANAGER'S REPORT

None

L. CORRESPONDENCE RECEIVED

1. Received April 20, 2017 – Department of Conservation and Development – Notice of Public Hearing – Zoning Text Amendment.

M. FUTURE AGENDA ITEMS

None

The regular meeting adjourned at 7:25 p.m. to the Closed Session.

N. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

Legal Counsel Attebery – The Board is now adjourning into closed session regarding item O-1 and O-2.

O. CLOSED SESSION:

1. Conference with Legal Counsel – Existing Litigation pursuant to subdivision (a) of Section 54956.9 of the Government Code.
Name of case: Robert Abbadie v. Town of Discovery Bay CSD and York Services Group, Inc., WCAB Case No. (Unassigned).
2. Conference with Legal Counsel—Anticipated Litigation pursuant to Government Code Section 54956.9(b) - (Two Potential Cases).

P. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

Legal Counsel Attebery – Reporting from Closed Session on item O-1 and O-2 and there is no reportable action.

Q. ADJOURNMENT

1. The meeting adjourned at 8:08 p.m. to the next regular meeting of May 17, 2017 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 05-04-17

<http://www.todb.ca.gov/agendas-minutes>