



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT
AGENDA PACKET

Regular Board Meeting
Wednesday, August 16, 2017

7:00 P.M. Regular Board Meeting

Community Center
1601 Discovery Bay Boulevard



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

**NOTICE OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY**

Wednesday August 16, 2017

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak must come up and speak from the podium and will have 3 minutes to make their comment. There will be no dialog between the Board and the commenter. Any clarifying questions from the Board must go through the President.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for August 2, 2017.
2. Approve Register of District Invoices.

D. AREA AGENCIES REPORTS / PRESENTATION

1. East Contra Costa Fire Protection District Report.

E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of July 2017.

F. BUSINESS AND ACTION ITEMS

G. INFORMATIONAL ITEMS ONLY

1. Information on Town Website regarding ADA Compliance Accessibility.

H. DIRECTORS' REPORTS

1. Standing Committee Reports
2. Other Reportable Items

I. MANAGER'S REPORT

J. GENERAL MANAGER'S REPORT

K. CORRESPONDENCE RECEIVED

1. Received East Contra Costa Fire Protection District meeting minutes for July 10, 2017.

L. FUTURE AGENDA ITEMS

M. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

N. CLOSED SESSION

1. Conference with Legal Counsel—Anticipated Litigation pursuant to Government Code Section 54956.9(b) - (Three Potential Cases).
2. Public Employee Performance Evaluation pursuant to Government Code 54957 (Position: General Manager).

O. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

P. ADJOURNMENT

1. Adjourn to the regular meeting on September 6, 2017 beginning at 7:00 a.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday August 2, 2017
REGULAR MEETING 7:00 P.M.**

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Leete
2. Pledge of Allegiance – Led by President Leete
3. Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public Comment Regarding:

- Surface Aeration for Blue Green Algae – provided material related to the Surface Aeration.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for July 19, 2017.
2. Approve Register of District Invoices.
3. Approve the installation of the American Heroes Tribute Banners which honor U.S. Military Personnel that have given their lives in the war on terror in Iraq and Afghanistan, and their families, through remembrance.
4. Approve Installation of Stand-By Generator at Influent Pump Station.

Motion by: Director Pease to approve the Consent Calendar.

Second by: Vice-President Graves

Vote: Motion Carried – AYES: 5, NOES: 0

D. AREA AGENCIES REPORTS / PRESENTATION

1. Supervisor Diane Burgis, District III Report – Alicia Nuchols Field Representative provided an update and the most recent mapping regarding the Blue Green Algae related to the recent testing.
2. Sheriff's Office Report – Crime Prevention Specialist Fontenot – Provided the details of the July 2017 Sheriff Report. There was discussion related to vehicle thefts in the Discovery Bay Country Club.
3. CHP Report – Officer Thomas provided an update for the month of July.

Hofmann Land Development Company Representatives John Kendler and Dave Martin – Provided an update regarding the Discovery Bay Apartments related to the type of apartments (Garden Style). There was discussion related to how the project will benefit Discovery Bay, along with the type of apartments, the concerns with traffic and apartment parking. The discussion continued regarding a study for the project related to traffic, an alternative/mixed use for the land (commercial space), and the project being converted to condos.

Public Comment Regarding:

- Low income apartments.
- Commercial building would be beneficial.

E. LIAISON REPORTS

None

F. PRESENTATIONS

1. District Engineer Harris – Update regarding replacement of a section of sewer line on Wayfarer Court – Provided a presentation and update regarding the sewer line on Wayfarer Court. Project Manager Sadler provided the details of the sewer line photos. The recommendation for the project is to plan for the replacement of the ductile iron to be next summer. There was discussion regarding the project related to the project repair time (approximately 6 weeks), the length of the ductile iron (400 feet), monitoring other sewer lines that have ductile iron. The discussion continued regarding the letter sent to the owner of the Plaza related to the concerns of ductile iron pipe.

Public Comment Regarding:

- Liability of State fines for a business owner.
2. District Water Engineer Shobe – Update regarding the Water Meter Project – Provided a presentation and update regarding the Water Meter Project related to the first pass of completion for Phases 1-7, the meter type, installation cost (including change orders), Type 3 installs skipped due to some type of obstruction, infrastructure repairs. There was discussion related to the project running smoothly (Board commended staff for job well done).

Public Comment Regarding:

- Number of angle stop valves and the time to install.
- Phase I install that does not have the concrete lid with the black disk.

G. BUSINESS AND ACTION ITEMS

None

H. MANAGER'S REPORT

Finance Manager Breitstein – Provided an update regarding the Fast Pitch Baseball team that her daughters play on; the team made 3rd place at the Western Regionals.

I. INFORMATIONAL ITEMS ONLY

None

J. DIRECTORS' REPORTS

1. Standing Committee Reports

Director Mayer – Provided an update regarding the Standing Communications Committee meeting related to a Push Notification, the Stationary message board, along with the ADA Website Compliance (full presentation to the board at the next meeting).

President Leete – Attended the Contra Costa County Special Districts Association meeting.

2. Other Reportable Items – None.

K. GENERAL MANAGER'S REPORT

None

L. CORRESPONDENCE RECEIVED

None

M. FUTURE AGENDA ITEMS

None

The regular meeting adjourned at 7:59 p.m. to the Closed Session.

N. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

Legal Counsel Attebery – The Board is now adjourning into closed session regarding item O-1 and O-2.

O. CLOSED SESSION:

1. Public Employee Performance Evaluation pursuant to Government Code 54957 (Position: General Manager)
2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Subdivision (a) of Section 54956.9)
Name of Case: *Town of Discovery Bay v. Veolia Water West* (Contra Costa County Superior Court, Case No. CIVMSC15-00421).

P. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

Legal Counsel Attebery – Reporting from Closed Session on item O-1 and O-2, there is no reportable action.

Q. ADJOURNMENT

1. The meeting adjourned at 8:23 p.m. to the next regular meeting of August 16, 2017 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 08-03-17

<http://www.todb.ca.gov/agendas-minutes>

DRAFT



Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Meeting Date

August 16, 2017

Prepared By: Dina Breitstein, Finance Manager & Lesley Marable, Accountant
Submitted By: Mike Davies, General Manager

MRD

Agenda Title

Approve Register of District Invoices

Recommended Action

Staff recommends that the Board approve the listed invoices for payment

Executive Summary

District invoices are paid on a regular basis, and must obtain Board authorization prior to payment. Staff recommends Board authorization in order that the District can continue to pay warrants in a timely manner.

Fiscal Impact:

Amount Requested \$ 562,191.54

Sufficient Budgeted Funds Available?: Yes (If no, see attached fiscal analysis)

Prog/Fund # See listing of invoices. **Category:** Operating Expenses and Capital Improvements

Previous Relevant Board Actions for This Item

Attachments

Request For Authorization to Pay Invoices for the Town of Discovery Bay CSD 2017/2018
Request For Authorization to Pay Invoices for the Discovery Bay Lighting & Landscape District # 8 2017/2018
Request For Authorization to Pay Invoices for the Discovery Bay Lighting & Landscape District # 9 2017/2018

AGENDA ITEM: C-2

**Request For Authorization To Pay Invoices (RFA)
For The Meeting On August 16, 2017
Town of Discovery Bay CSD
For Fiscal Year's 7/17 - 6/18**

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Amount</u>
Contra Costa County Reimbursement				
SDRMA	PD1617006917-001	Insurance Claim (Z57)	07/27/17	\$500.00
		Contra Costa County	Sub-Total	\$500.00
Water				
Anthony Reib	Mendocino	Closed Account, Refund Overpayment	07/31/17	\$45.26
Big Dog Computer	BDC33332	Install Software Application	07/22/17	\$93.50
Brentwood Ace Hardware	808/073117	General Repair	07/31/17	\$5.84
CaliforniaChoice Benefit Admin	2733310/53040	Health Insurance Sept 2017	07/27/17	\$4,483.55
Cintas	185615465	Mats, Misc. Items	07/26/17	\$14.27
County Of Contra Costa, Dept of Info Tec	11136	Data Processing June 2017	07/18/17	\$19.80
Cross Country HDI	Meter Deposit	Hydrant Water Meter Deposit Refund	08/02/17	\$890.00
J.W. Backhoe & Construction, Inc.	2816	Hauled Cutback WWTP#1	07/23/17	\$1,256.66
J.W. Backhoe & Construction, Inc.	2818	Concrete Pour Discovery Bay Blvd	07/23/17	\$2,192.06
J.W. Backhoe & Construction, Inc.	2819	Paved Wayfarer and Cherry Hills	07/23/17	\$6,840.74
J.W. Backhoe & Construction, Inc.	2820	Paved Discovery Bay Blvd	07/23/17	\$6,493.49
J.W. Backhoe & Construction, Inc.	2822	Water Leak and New Service Install Discovery Bay Blvd	07/24/17	\$18,365.49
Lesley Marable	JULY 2017	Expense Report July 2017	08/04/17	\$31.14
MRC Smart Technology	IN701884	Software Upgrade and Maintenance	07/20/17	\$620.00
National Meter & Automation, Inc.	S1085601.001	Water Meter Project, Meters And Endpoints	07/06/17	\$202,773.90
National Meter & Automation, Inc.	S1085614.001	Water Meter Project, Meters And Endpoints	06/30/17	\$133,255.75
Neumiller & Beardslee	286369	Water Meter Project June 2017	07/21/17	\$405.00
Neumiller & Beardslee	286369	Professional Services June 2017	07/21/17	\$3,617.09
Office Depot	942939411002	Office Supplies	07/18/17	\$12.79
Office Depot	944914419001	Office Supplies	07/20/17	\$102.51
Office Depot	944914558001	Office Supplies	07/20/17	\$15.54
R & B Company	S1663450.001	Water Meter Project, Meter Idlers	07/11/17	\$716.62
ReliaStar Life Insurance Company	#JR52 457(B) 081517	457(b) 08/01/17-08/15/17	08/15/17	\$393.02
Ryan And Erin Pellizzari	Whitman	Closed Account, Refund Overpayment	08/01/17	\$25.28
Univar	SJ828673	Chemicals Delivered 07/25/17	07/25/17	\$325.50
Univar	SJ828675	Chemicals Delivered 07/25/17	07/25/17	\$311.55
Univar	SJ829793	Chemicals Delivered 07/31/17	07/31/17	\$297.60
Univar	SJ829799	Chemicals Delivered 07/31/17	07/31/17	\$390.60
Veolia Water North America	70365	Misc. Small Tools June 2017	07/26/17	\$58.17
Veolia Water North America	70447	Preventative & Corrective June 2017	07/27/17	\$3,990.68
Veolia Water North America	70468	Monthly O&M Fee Aug 2017	08/01/17	\$51,250.12
		Water	Sub-Total	\$439,293.52
Wastewater				
Big Dog Computer	BDC33332	Install Software Application	07/22/17	\$140.25
Brentwood Ace Hardware	808/073117	General Repairs	07/31/17	\$8.76
CaliforniaChoice Benefit Admin	2733310/53040	Health Insurance Sept 2017	07/27/17	\$6,725.32
Cintas	185615465	Mats, Misc. Items	07/26/17	\$21.40
Cintas	185615465	Uniforms	07/26/17	\$10.31
County Of Contra Costa, Dept of Info Tec	11136	Data Processing June 2017	07/18/17	\$29.70
Herwit Engineering	17-7	Professional Services July 2017	08/01/17	\$1,073.14
J.W. Backhoe & Construction, Inc.	2815	Pothole Repair Wayfarer Ct	07/23/17	\$8,096.05
Lesley Marable	JULY 2017	Expense Report July 2017	08/04/17	\$46.70
MRC Smart Technology	IN701884	Software Upgrade and Maintenance	07/20/17	\$930.00
Neumiller & Beardslee	286369	Professional Services June 2017	07/21/17	\$4,748.38
Office Depot	942939411002	Office Supplies	07/18/17	\$19.19
Office Depot	944914419001	Office Supplies	07/20/17	\$153.77
Office Depot	944914559001	Office Supplies	07/20/17	\$53.46
Old School Concrete	1015	PGE Funded, Concrete Trippers And Tuff Shed Concrete	08/02/17	\$5,700.00
ReliaStar Life Insurance Company	#JR52 457(B) 081517	457(b) 08/01/17-08/15/17	08/15/17	\$589.53
Veolia Water North America	70355	Chemicals June 2017	07/25/17	\$5,562.84
Veolia Water North America	70356	General Repairs June 2017	07/25/17	\$476.50
Veolia Water North America	70357	WWPT#2 Lab Building June 2017	07/25/17	\$125.13
Veolia Water North America	70358	Large Replacement June 2017	07/25/17	\$1,148.50
Veolia Water North America	70359	Pump Repair June 2017	07/25/17	\$1,751.23
Veolia Water North America	70365	Misc. Small Tools June 2017	07/26/17	\$35.37
Veolia Water North America	70447	Preventative & Corrective June 2017	07/27/17	\$3,503.82

Veolia Water North America

70468

Monthly O&M Fee Aug 2017

08/01/17

\$76,875.19

Wastewater	Sub-Total	\$117,824.54
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Grand Total	\$557,618.06
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**Request For Authorization To Pay Invoices (RFA)
For The Meeting On August 16, 2017
Town of Discovery Bay, D.Bay L&L Park #8
For Fiscal Year's 7/17 - 6/18**

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Amount</u>
Zone 8				
Brentwood Ace Hardware	808/073117	Misc. Small Tools	07/31/17	\$32.12
Brentwood Ace Hardware	808/073117	Equipment Maintenance	07/31/17	\$21.84
Cintas	185615465	Uniforms	07/26/17	\$48.38
Comcast	8155400350357156/717	Internet Service July 2017	07/15/17	\$169.82
Hydropoint Data Systems, Inc.	CU034560/28253	WeatherTrak	07/14/17	\$235.00
Neumiller & Beardslee	286369	Professional Services June 2017	07/21/17	\$709.50
Watersavers Irrigation Inc.	1854677-00	Landscape Maintenance	08/03/17	\$452.59
Watersavers Irrigation Inc.	1868147-00	Landscape Maintenance	07/27/17	\$560.84
Watersavers Irrigation Inc.	1868855-00	Landscape Maintenance	07/28/17	\$106.90
Watersavers Irrigation Inc.	1870318-00	Landscape Maintenance	08/01/17	\$103.26
Watersavers Irrigation Inc.	1871769-00	Landscape Maintenance	08/03/17	\$106.74
			Total	\$2,546.99
Community Center				
Brentwood Ace Hardware	808/073117	Community Center-Building Maintenance	07/31/17	\$129.39
Cintas	185615465	Community Center-Mats, Misc. Items	07/26/17	\$60.70
Discovery Pest Control	208727	Community Center-Pest Control	04/26/17	\$99.00
Henson Plumbing, Inc.	55852	Community Center-Building Maintenance	08/03/17	\$185.38
Leslie's Pool Supplies, Inc.	27-365017	Community Center-Pool Chemicals	07/21/17	\$32.05
Leslie's Pool Supplies, Inc.	27-365465	Community Center-Pool Chemicals	07/25/17	\$337.68
Leslie's Pool Supplies, Inc.	27-365705	Community Center-Pool Chemicals	07/27/17	\$337.68
Leslie's Pool Supplies, Inc.	27-366181	Community Center-Pool Chemicals	08/01/17	\$354.74
Leslie's Pool Supplies, Inc.	27-366370	Community Center-Pool Chemicals	08/03/17	\$294.94
Leslie's Pool Supplies, Inc.	501-532089	Community Center-Pool Chemicals	07/29/17	\$26.18
Office Depot	943364588001	Community Center-Office Supplies	07/14/17	\$70.82
Office Depot	943366842001	Community Center-Office Supplies	07/14/17	\$14.99
			Total	\$1,943.55
			Grand Total	\$4,490.54

Request For Authorization To Pay Invoices (RFA)
For The Meeting On August 16, 2017
Town of Discovery Bay, D.Bay L&L Park #9 (Ravenswood)
For Fiscal Year's 7/17 - 6/18

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Amount</u>
Brentwood Ace Hardware	808/073117	Building Maintenance	07/31/17	\$7.77
Cintas	185615465	Uniforms	07/26/17	\$75.17
			Total	\$82.94

**Town of Discovery Bay, CA
Waste & Wastewater**

MONTHLY OPERATIONS REPORT

July 2017

2893 Days of Safe Operations

136,936 worked hours since last recordable incident

TRAINING:

- **Safety**
 - **West Monthly Regional Safety Webinar(Cancelled)**
 - **Weekly Safety Topics**
 - **Handling Compressed Gas**

REPORTS SUBMITTED TO REGULATORY AGENCIES:

- **Monthly Discharge Monitoring Report (DMR)**
- **Monthly electronic State Monitoring Report (eSMR)**
- **Monthly Coliform Report, State Water Board (DDW)**
- **Quarterly Discharge Monitoring Report (DMR)**
- **Quarterly electronic State Monitoring Report (eSMR)**
- **Quarterly Water Quality Report (DDW)**

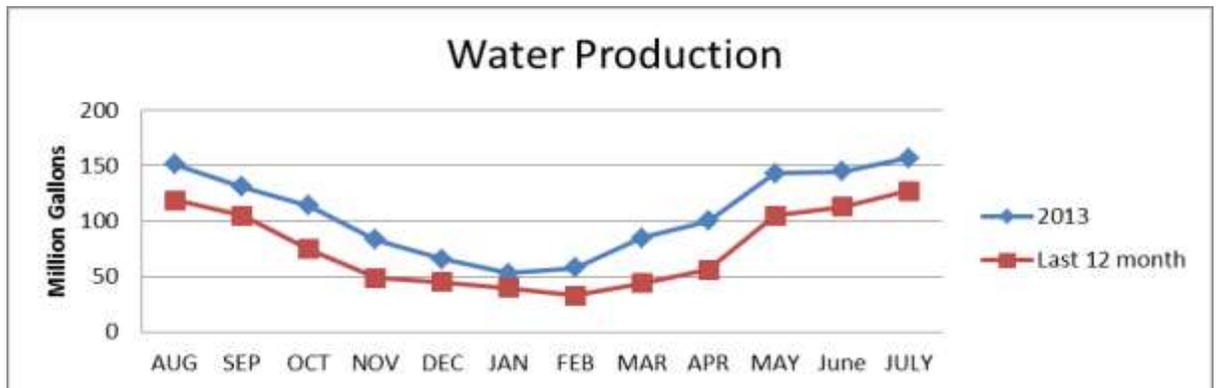
WATER SERVICES

Groundwater Well:

- 1B - Active
- 2 – Active
- 4 – Active
- 5B - Active (Standby only)
- 6 – Active
- 7 - Active

2017 Monthly Water Production Table (MG):

January	February	March	April	May	June
40	33	44	56	105	113
July	August	September	October	November	December
127					



Chemical Usage:



Bacteriological Test Results:

Routine Bacteria Samples Collected	No. Total Coliform Positives	No. Fecal/E. coli Positives	Brown Water Calls	Fire Hydrant Flushing
• 16	• 0	• 0	• 0	• 11

WASTEWATER SERVICE

Wastewater Laboratory Analysis

<i>WW Effluent Parameter</i>	<i>Permit Limits</i>	<i>June Lab Data</i>	<i>July Lab Data</i>
Flow, MG Effluent, monthly total		37	34.3
Flow, MG Daily Influent Flow, avg.	N/A	1.4	1.3
Flow, MG Daily Discharge Flow, avg.	2.35	1.2	1.1
Effluent BOD ₅ , lbs/d, monthly avg.	350	18	19
Effluent TSS, lbs/d, monthly avg.	525	27	35
Effluent BOD ₅ , mg/L, monthly avg.	20	1.8	2
Effluent TSS, mg/L, monthly avg.	30	2.7	4
Total Coli form 7 day Median Max	23	4	0
Total Coli form Daily Maximum	240	5	2
% Removal BOD ₅ , monthly avg.	85% min.	99	99
% Removal, TSS, monthly avg.	85% min.	98	97
Electrical Conductivity, umhos/cm annual avg.	2100	2070	2071

National Pollution Discharge Elimination System (NPDES):

NPDES Related Excursions	Permit Parameter	NPDES Parameter Limit	Actual Parameter Result
• 0	• NA	• NA	• NA

Bacteriological Test Results:

Routine Bacteria Samples Collected	No. Total Coliform Positives	No. Fecal/E. coli Positives	7-Day Median Excursion
• 12	• 0	• 0	• 0

COLLECTION

Lift Station Status:

# of Active Lift Stations	# of Inactive Lift Stations	SSO	Wastewater Received (MG)
• 15	• 0	• 0	• 40

Performed weekly lift station inspections

Sewer System:

- 0 ft. of collection sanitary sewer line has been assessed.
- 0 ft. flushed/CCTV
- 0 manhole & covers has been inspected.

MAINTENANCE

Preventive and Corrective:



Work Order Back-Log:



Call & Emergency Responses

Call Outs	Emergencies
7	1 (High Manhole Alarm)

Personnel Hours & Overtime:

Regular Hours	Overtime
1512	23

TERMS

WWTP	WASTEWATER TREATMENT PLANT
WTP	WATER TREATMENT PLANT
WL	WILLOW LAKE
NP	NEWPORT
VFD	VARIABLE FREQUENCY DRIVE
WO	WORK ORDER
PLC	PROGRAMMABLE LOGIC CONTROLLER
L/S	LIFT STATION
SSO	SANITARY SEWER OVERFLOW
BOD	BIOLOGICAL OXYGEN DEMAND
TSS	TOTAL SUSPENDED SOLIDS
MGD	MILLION GALLONS PER DAY
mg/l	MILLIGRAMS PER LITRE
CCTV	CLOSED CIRCUIT TELEVISION
PPM	PARTS PER MILLION
RAS	RETURN ACTIVATED SLUDGE
WAS	WATSE ACTIVATED SLUDGE
UV	ULTRAVIOLET LIGHT



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Meeting Minutes Board of Directors Regular Meeting

Monday July 10, 2017 6:30 P.M.

***Meeting Location: Brentwood City Council Chambers,
150 City Park Way, Brentwood***

***Teleconference Location: Embassy Suites Hotel Napa Valley,
1075 California Boulevard, Napa***

BOARD OF DIRECTORS		
Joy Benson	Joel Bryant-President	Tom Johnson
Robert Kenny	Brian Oftedal -Vice President	Erick Stonebarger
Cheryl Morgan	Joe Young	Adam Langro

6:30PM – Call to Order: (6:31 P.M.)

PLEDGE OF ALLEGIANCE: (6:32 P.M.)

ROLL CALL: (6:32 P.M.)

Directors Present: Bryant, Johnson, Kenny, Langro, Stonebarger, Young

Directors Present at Teleconference Location: Benson, Oftedal

Directors Absent: Morgan

PUBLIC COMMENTS: (6:33 P.M.)

There was one (1) Public Speaker – Mark Whitlock

PRESENTATION: (6:36 P.M.)

P.1 Recognize Outgoing Director Doug Hardcastle

P.2 Administration of Oath of Office for Director Tom Johnson, who has been appointed to the Board of Directors by the Oakley City Council

CONSENT CALENDAR: (6:41 P.M.)

C.1 Approve Minutes from June 05, 2017 Board of Directors Meeting

Motion by: Director Young to approve consent item C.1

Second by: Director Kenny

Vote Carried: 6:2:0

Ayes: Benson, Bryant, Kenny, Langro, Oftedal, Young

Noes:

Abstained: Johnson, Stonebarger

Absent: Morgan

DISCUSSION ITEM

D.1 Receive Update on Transition from a 4 to 3-Station Model on July 1, 2017: (6:42 P.M.)

There were two (2) Public Speakers – Vince Wells, Doug Pullman - Discovery Bay CSD.

D.2 Authorize the Purchase of Replacement Personal Protective Equipment from L.N. Curtis & Sons in an Amount Not to Exceed \$150,810 Over Two Years: (7:13 P.M.)

There were no Public Speakers

Motion by: Director Stonebarger to Authorize the Purchase of Replacement Personal Protective Equipment from L.N. Curtis & Sons in an Amount Not to Exceed \$150,810 Over Two Years

Second by: Director Young

Vote Carried: 8:0:0

Ayes: Benson, Bryant, Johnson, Kenny, Langro, Oftedal, Stonebarger, Young

Noes:

Abstained:

Absent: Morgan

D.3 Authorize a Contract with Nelson Staffing to Provide Administrative Staffing Support for Up to Six Months: (7:25 P.M.)

There were no Public Speakers

Motion by: Director Young to Authorize a Contract with Nelson Staffing to Provide Administrative Staffing Support for Up to Six Months

Second by: Director Kenny

Vote Carried: 8:0:0

Ayes: Benson, Bryant, Johnson, Kenny, Langro, Oftedal, Stonebarger, Young

Noes:

Abstained:

Absent: Morgan

D.4 Receive Finance Committee Goals for new Fiscal Year 2017/2018: (7:32 P.M.)

There were no Public Speakers

D.5 Receive Public Outreach Committee Goals for new Fiscal Year 2017/2018 (7:37 P.M.)

There were no Public Speakers

D.6 Receive Report on Chief Helmick's attendance at the CSDA GM Leadership Summit: (7:45 P.M.)

There were no Public Speakers

D.7 Receive Operational Update for June 2017: (7:54 P.M.)

There were three (3) Public Speakers – Vince Wells, Doug Pullman - Discovery Bay CSD, Mark Whitlock.

INFORMATIONAL STAFF REPORTS: (8:23 P.M.)

1. Receive Update on Proposed Assembly Bills 898 and 899
2. Receive Update on Implementation of the First Responder Fee
3. Receive Update on Compliance with Assembly Bill 1598 regarding "Active Shooter Incidents"
4. Receive Update on Supplying Aid to Victims of Emergency (SAVE) Program
5. Receive Information on Accident / Incident Cost Recovery Program administered by Fire Recovery USA
6. Receive Update on the District Website and Social Media Tools

DIRECTORS' COMMENTS: (8:39P.M.)

Directors requested that Assembly Jim Frazier come to a Board of Directors Meeting and make a presentation on Proposed Assembly Bills 898 and 899.

INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS: (8:43 P.M.)

RECESS TO CLOSED SESSION ON THE FOLLOWING MATTERS:

1. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6
Agency Designated Representative: Glenn Berkheimer
Employee Organizations: International Association of Fire Fighters, Local 1230; East Contra Costa Battalion Chiefs Association
2. Conference With Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): 1 potential case

REPORT ON CLOSED SESSION (9:37 P.M.)

No reportable actions were taken in closed session.

ADJOURN TO THE REGULAR BOARD MEETING SCHEDULED: August 07, 2017 (9:37 P.M.)