



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Gold-Level of Governance



President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

**MINUTES OF THE REGULAR MEETING
OF THE INTERNAL OPERATIONS COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, June 5, 2019
STANDING INTERNAL OPERATIONS COMMITTEE REGULAR MEETING
4:30 P.M. – 5:30 P.M.
Community Center
1601 Discovery Bay Boulevard, Discovery Bay, California
Website address: www.todb.ca.gov**

Internal Operations Committee Members

*Chair Robert Leete
Vice-Chair Kevin Graves*

- A. ROLL CALL**
1. Call business meeting to order 4:30 p.m. – by Chair Leete.
 2. Roll Call – All Present.
- B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**
- None.
- C. DRAFT MINUTES TO BE APPROVED**
1. May 9, 2019 Regular Internal Operations Committee DRAFT meeting minutes – Approved.
- D. DISCUSSION ITEMS**
1. Discussion Regarding the Revised Internal Operations Bylaws.
General Manager Davies – Provided the background of the Internal Operations Bylaws requested changes.
Motion by: Chair Leete to approve the Revised Bylaws.
Second by: Vice-Chair Graves.
Vote: Motion Carries – unanimous vote of the members of the Internal Operations Committee.
 2. Discussion Regarding the DRAFT Public Works Contracts Policy.
General Manager Davies – Provided the details of the DRAFT Public Works Contracts Policy; the laws and legal requirements, the Department of Industrial Relations (DIR), the dollar amounts/prevaling wage. There was discussion regarding the DRAFT Public Works Contracts Policy. The consensus of the Internal Operations Committee is to recommend to the Board for approval.
- E. FUTURE DISCUSSION/AGENDA ITEMS**
- None.
- F. ADJOURNMENT**
1. The meeting adjourned at 4:45 p.m. to the next Standing Internal Operations Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 06-07-19

<http://www.todb.ca.gov/agendas-minutes>