



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Gold-Level of Governance



President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

**MINUTES OF THE REGULAR MEETING  
OF THE STANDING FINANCE COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, June 5, 2019  
STANDING FINANCE COMMITTEE REGULAR MEETING 3:30 P.M. - 4:30 P.M.  
Community Center  
1601 Discovery Bay Boulevard, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

### **Finance Committee Members**

*Chair Robert Leete  
Vice-Chair Bill Mayer*

#### **A. ROLL CALL**

1. Call business meeting to order 3:30 p.m. – By Chair Leete.
2. Roll Call – All Present.

#### **B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

#### **C. DRAFT MINUTES TO BE APPROVED**

1. April 29, 2019 DRAFT Special Finance Committee meeting minutes – Approved.

#### **D. PRESENTATIONS**

1. Finance Update.

General Manager Davies – Provided an update regarding the Proposed Budget; will be presented at the June 5, 2019 Board meeting. There was discussion regarding the changes made to the Proposed Budget.

#### **E. DISCUSSION ITEMS**

1. Discussion Regarding Solar Panels.

Executive Assistant Heintl – Provided the details and background regarding the Solar Panels related to the location of the solar panels (Wastewater Treatment Plant No. 2), the proposed Solar System Case 2 – Single Axis Tracker, Case 1 – Fixed Ground Mount and the demand and energy breakdown. There was discussion regarding the PG&E monthly bills for Wastewater Treatment Plant No 2.

Executive Assistant Heintl – Provided details regarding the PG&E demand charges (maximum amount of power drawn offline in any 15 minute interval), and PG&E revenue, purchase of the solar system through a PPA (Power Purchase Agreement), a lease agreement, and an RFP. There was discussion regarding the expected life of the system (25 to 30 years), solar project funded and maintained within the PPA, and Veolia to manage the demand charge (Executive Assistant Heintl will check with Veolia).

General Manager Davies – Provided additional details regarding a previous presentation that Veolia brought to the Town regarding the demand charge management (lights, power, and usage) at Wastewater Treatment Plant No. 2. The discussion continued regarding PG&E's approach for the energy/demand charge, the Tariff (going rates), the cost of the solar system, the PPA, and the O&M cost.

Public Comment Regarding:

- Schedule spreadsheet costs and fixed demand fee.

General Manager Davies – Considerations if we are to move forward with the project; PPA or owning, taking money out of the reserves (if owning), upcoming projects (Denitrification), and the best use of the property. There was discussion regarding the property location for the Solar Project, other agencies/schools experience with a PPA, rebates, grants, and the timeframe for the Solar Project if the Town moves forward.

General Manager Davies – Stated that the next steps will be to bring back to the next Finance Committee meeting the answers/feedback and the strategies for the Solar Project to possibly be presented to the Board.

**F. FUTURE DISCUSSION/AGENDA ITEMS**

Solar Panels.

**G. ADJOURNMENT**

1. The meeting adjourned at 4:11 p.m. to the next Standing Finance Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 06-07-19

<http://www.todb.ca.gov/agendas-minutes>