



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



SDLF Gold-Level of Governance

President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday July 17, 2019

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Mayer.
2. Pledge of Allegiance – Led by President Mayer.
3. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for June 19, 2019.
2. Approve Register of District Invoices.

Motion by: Vice-President Pease to approve the Consent Calendar.

Second by: Director Leete.

Vote: Motion Carried – AYES: 5, NOES: 0

D. PRESENTATIONS

None.

E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of June.

Project Manager Sadler – Provided the details of the June 2019 Monthly Operations Report.

General Manager Davies – Complimented Veolia Staff for the work on Lift Station R Control Panel.

There was discussion regarding the number of fire hydrants in Discovery Bay (approximately 500-600 fire hydrants).

F. BUSINESS AND ACTION ITEMS

1. Open the Public Hearing to consider Town of Discovery Bay CSD Ravenswood Landscape Zone #9, Park, Lighting and Open Space Improvements District Assessment Report for the Fiscal Year 2019-2020; continue collection of assessments on County Tax Roll and adoption of Resolution No. 2019-08, allowing for a 7.37% assessment increase.

Assistant General Manager Breitstein – Provided the details of the Town of Discovery Bay CSD Ravenswood Landscape Zone #9, Park, Lighting and Open Space Improvements District Assessment Report for the Fiscal Year 2019-2020; continue collection of assessments on County Tax Roll and adoption of Resolution No. 2019-08, allowing for a 7.37% assessment increase.

President Mayer – Opened the Public Hearing.

No Public Comment.

President Mayer – Closed the Public Hearing.

Motion by: Vice-President Pease Approve and adopt Resolution 2019-08 confirming the Engineer's Report and ordering the levy and collection of charges for the annual assessment for Ravenswood Improvement District Assessment within the Town of Discovery Bay Community Services District for the Fiscal Year 2019-2020; continue collection of assessments on County Tax Roll for Ravenswood Landscape, Park, Lighting and Open Space Improvements District.

Second by: Director Graves.

Vote: Motion Carried – AYES: 5, NOES: 0

2. Discussion and Possible Action Regarding the CSDA Annual Conference - Anaheim Marriott September 25th through the 28th.

General Manager Davies – Provided the details regarding the CSDA Annual Conference located at the Anaheim Marriott. There was discussion regarding attendance of the CSDA Annual Conference.

Motion by: Director Graves to authorize Members of the Board of Directors attendance and activity participation at the Annual California Special District Association (CSDA) Conference located at the Anaheim Marriott, September 25th through September 28th, 2019.

Second by: Director Leete.

Vote: Motion Carried – AYES: 4 – President Mayer, Director Graves, Director Leete, Director Gutow, NOES: 1 – Vice-President Pease.

3. Discussion and Possible Action Regarding the Concrete Phase of the Community Center Dog Park.

Parks and Landscape Manager Miller – Provided the details regarding the concrete phase for the Community Center Dog Park. There was discussion regarding the timing of the Dog Park renovation (began in June and possible completion ahead of schedule sometime in September), concrete work in other areas of the Dog Park, and other areas of the Community Center. The discussion continued regarding the additional concrete work to be brought to the September 4, 2019 Parks and Recreation Committee meeting and then to the Board for approval.

Motion by: Vice-President Pease to authorize the General Manager to Award a contract to Abacus Concrete for the Community Center Dog Park in an amount not to exceed \$23,000.

Second by: Director Leete.

Vote: Motion Carried – AYES: 5, NOES: 0

G. DIRECTORS' REPORTS

1. Standing Committee Reports.

2. Other Reportable Items.

a. Special District Leadership Academy Conference – July 8, 2019 through July 10, 2019 – Director Gutow – Provided the details of the Special District Leadership Academy Conference; very informative conference.

b. Contra Costa Special Districts Association Meeting – July 15, 2019 – Director Leete – Provided the details of the Joint meeting of the Alameda and Contra Costa Special Districts; topics – legislative issues (AB1486 Surplus Property), impact fees, and the upcoming census.

Director Graves – Acknowledged Executive Assistant Sue Heini for the hard work on the “No Wipes in the Pipes” Campaign.

H. MANAGER'S REPORT

Parks and Landscape Manager Miller – Announced his retirement for Friday, September 13, 2019. The Board thanked Brian for his hard work.

I. GENERAL MANAGER'S REPORT

1. Update on the Electronic Sign Board.

General Manager Davies – Provided an update regarding the Electronic Sign Board; waiting for security device and once received and installed discussion regarding landscaping ideas will be at the September 4, 2019 Parks and Recreation Committee meeting.

2. Update on the Pool Design.

General Manager Davies – Provided an update regarding the Pool Design; Terracon is in the process of completing the design development, and once complete for agency review, the item will be presented to the Board in August. There was discussion regarding the timing for the Pool Design to be presented to the Board.

General Manager Davies – Stated that a Design progress report will be presented to the Board in August.

The discussion continued regarding the item being presented at the Parks and Recreation Committee meeting; the consensus of the Board is to present the Pool Design Progress Report only to the Board in August.

J. CORRESPONDENCE RECEIVED (Information Only)

1. Received – Byron Municipal Advisory Council meeting minutes for May 28, 2019.
2. Received – Contra Costa County Aviation Advisory meeting minutes for May 9, 2019.
3. Received – Contra Costa County Aviation Advisory meeting minutes for June 13, 2019.
4. Received – East Contra Costa Fire Protection District meeting minutes for June 12, 2019.
5. Received – East Contra Costa Fire Protection District meeting minutes for June 18, 2019.

K. FUTURE AGENDA ITEMS

1. Update regarding the Bot Dots – Highway 4 and Discovery Bay Boulevard.
2. Update regarding the License Plate Readers.

L. ADJOURNMENT

1. The meeting adjourned at 7:27 p.m. to the regular meeting on August 7, 2019 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 07-18-19

<http://www.todb.ca.gov/agendas-minutes>