



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Gold-Level of Governance



President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday August 21, 2019

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Mayer.
2. Pledge of Allegiance – Led by Director Leete.
3. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public Comment Regarding:

- Discovery Bay Boulevard and Highway 4 intersection; removal of the yellow poles.
- City of Brentwood survey sample regarding the upgrade to parks and recreation.
- Lake safety for pets, problem with boats and trailers, and handed a picture of the lake landscaping from 1982.
- Cornell Park; dirty bathrooms and the broken drinking fountain.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for August 7, 2019.
2. Approve Register of District Invoices.
3. Approve Board Resolution No. 2019-09 and Authorize the Board President to sign the Special District Risk Management Authority (“SDRMA”) Memorandum of Understanding to Continue Employee Participation in SDRMA’s Health Benefits Program.
4. Approve Staff to utilize the remaining Wastewater Filtration Project bond fund balance, currently \$177,593.67 plus any accrued interest, to pay a portion of the December 2019 debt service payment for the Wastewater Bond.

Motion by: Director Leete to approve the Consent Calendar.

Second by: Vice-President Pease

Vote: Motion Carried – AYES: 5, NOES: 0

D. AREA AGENCIES REPORTS / PRESENTATION

1. Supervisor Diane Burgis, District III Report – No report.
2. East Contra Costa Fire Protection District Report.

Battalion Chief Ross Macumber provided an update regarding the calls for service in Discovery Bay, introduced Fire Marshal Steve Aubert and a reminder of the September 14, 2019 Open House for Station 59 from 10am to 1pm.

E. PRESENTATIONS

1. Solar – Contra Costa County.

Contra Costa County Sustainability Coordinator Jody London – Provided details regarding Contra Costa County’s work on climate action, review of Clean Energy Potential Study, and the recommended Solar Overlay Ordinance

Contra Costa County Principal Planner Telma Moreira – Provided additional details regarding the results of the study for the Solar Overlay Project. There was discussion regarding the funding, discussion with the agricultural community, and the timeframe of the project; scheduled to be adopted by December 2020.

2. Pantages Bays Update.

Pantages Properties Mark Armstrong – Provided a background and the details of the project; 277 proposed residential units with two (2) lakes and no waterfront homes.

Pantages Properties Trevor Smith – Provided additional details regarding the project; the (2) lakes, the HOA, and other amenities. There was discussion regarding the wetlands, elimination of the sheriff sub-station, trails to be open to the general public, and the timing of the next phase; 4 to 6 months.

General Manager Davies – Confirming the LAFCO process needs to be completed on the Pantages Project; Pantages Properties Mark Armstrong – Stated LAFCO will be complete on the project and provided additional details regarding an HOA and the maintenance of trails and parks. There was discussion regarding Kellogg Creek and Reclamation District 800.

3. Embarcadero Group, LLC to obtain Board Feedback on Property Development Located Behind (North of) the Post Office on Bixler Road.

Embarcadero Group John Tomasello – Provided details regarding a property development behind Safeway shopping center and the Post Office on Bixler Road; possibility of a multi-family development. There was discussion regarding the number of units for the multi-family development (125 units), school impacts, traffic impacts, 55 and older housing, and self-storage units.

Public Comment Regarding:

- Property Owner of the Development Located Behind (North of) the Post Office on Bixler Road – Provided details regarding an industrial office project.
- Resident for 43 years; crime has risen, possible risk of increased drugs, and the possibility of senior units.

4. Masterplan Update on Denitrification

District Engineer Harris – Provided details regarding the Denitrification Project; cost, impact with Wastewater Treatment Plant No. 1 and 2, capacity plan, design flow, and sampling results. There was discussion regarding the Oxidation Ditch, NPDES Permit related to Denitrification, Wastewater Treatment Plant No. 1 and Plant No. 2, maintenance costs of the project, and the need of a rate study. The discussion continued regarding a rate study.

General Manager Davies – Provided additional details regarding the timeframe of a rate study; bring numbers to the next Water and Wastewater meeting and Board meeting.

F. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of July.

Project Manager Sadler – Provided the details of the July 2019 Monthly Operations Report along with the July 11, 2019 small Sanitary Sewer Overflow (SSO).

Water and Wastewater Manager Goldsworthy – Provided the details of the underwater crossing located at Willow Lake and the pipe replacement. There was discussion regarding inspections and size of the pipe.

G. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action to Approve a Scope of Work Submitted by Advisian in the amount of \$27,500 (plus 10% contingency & associated filing fees) for the Completion of Necessary CEQA Documents Related to Repairing the Damaged Diffuser Outfall in Old River.

District Engineer Harris – Provided details regarding the damaged Diffuser outfall in Old River.

Motion by: Vice-President Pease to authorize Advisian (WorleyParsons Group) to prepare CEQA and Federal Army Corps Initial Study to support permitting efforts to construct repairs to the diffuser outfall in Old River with a contract amount is \$27,500, authorize the General Manager to execute all contracts with up to 10% change orders if needed, and to pay the cost of the applications or filing fees in an amount not to exceed \$1000.00.

Second by: Director Graves.

Vote: Motion Carried – AYES: 5, NOES: 0

2. Discussion and Possible Action to Approve a Scope of Work Submitted by BSK in the amount of \$30,200 (plus 10% contingency) for the Completion of Necessary Geotechnical Services Related to the upcoming Denitrification Project.

District Engineer Harris – Provided details regarding the completion of necessary Geotechnical Services related to the upcoming Denitrification Project.

Motion by: Vice-President Pease to authorize BSK to prepare the Project Geotechnical Report for the upcoming Denitrification Project, contract amount is \$30,200 and authorize the General Manager to execute all contracts with up to 10% change orders if needed.

Second by: Director Leete

Vote: Motion Carried – AYES: 5, NOES: 0

H. DIRECTORS' REPORTS

1. Standing Committee Reports.
2. Other Reportable Items.

Director Leete – Complimented Assistant General Manager Breitstein for her presentation at the Sons in Retirement (SIRS) meeting.

I. MANAGER'S REPORT

None.

J. GENERAL MANAGER'S REPORT

None.

K. CORRESPONDENCE RECEIVED (Information Only)

1. Contra Costa County Aviation Advisory Committee meeting minutes for June 13, 2019.
2. Contra Costa County Aviation Advisory Committee meeting minutes for July 11, 2019.
3. East Contra Costa Fire Protection District meeting minutes for July 10, 2019.

L. FUTURE AGENDA ITEMS

Resolution of Bond/Finance Project Reimbursement.

M. ADJOURNMENT

1. The meeting adjourned at 8:48 p.m. to the regular meeting on September 4, 2019 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 08-23-19

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