



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday October 16, 2019

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Mayer.
2. Pledge of Allegiance – Led by President Mayer.
3. Roll Call – All present with the exception of Director Graves.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for October 2, 2019.
2. Approve Register of District Invoices.

Motion by: Director Leete to approve the Consent Calendar.

Second by: Director Gutow

Vote: Motion Carried – AYES: 4 – President Mayer, Vice-President Pease, Director Leete, Director Gutow, NOES: 0, ABSENT: 1 – Director Graves.

D. PRESENTATIONS

None.

E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of September.

Project Manager Sadler – Provided the details of the September 2019 monthly operations report.

F. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action Regarding Submittal of Comments to RWQCB on the Tentative Draft of the Town's NPDES Permit.

District Engineer Harris – Provided the details of the NPDES Permit; DRAFT letter to the Regional Water Quality Control Board, comments, and the ammonia limit (ammonia limit will change due to the Denitrification Process).

District Engineer Harris - Also made a recommendation for Staff to attend the RWQCB meeting on December 5, 2019 or December 6, 2019.

There was discussion regarding cost (sewer rates), design of the Master Plan, and a grammatical adjustment.

District Engineer Harris – Provided additional details regarding the table on page 3 of the Town of Discovery Bay Comment Letter to the RWQCB which lists the Average Monthly Effluent Limits (AMEL's) for ammonia nitrogen for other areas.

Motion by: Vice-President Pease to submit the written response to the Regional Water Quality Control Board (RWQCB) regarding the Tentative Draft of NPDES Permit No. CA0078590 and authorizing the President and Vice-President to attend the Regional Water Quality Control Board meeting on December 5, 2019 or December 6, 2019.

Second by: Director Leete.

Vote: Motion Carried – AYES: 4 – President Mayer, Vice-President Pease, Director Leete, Director Gutow, NOES: 0, ABSENT: 1 – Director Graves.

G. DIRECTORS' REPORTS

1. Standing Committee Reports – No report.
2. Other Reportable Items – No report.

Vice-President Pease – Commented on the vote regarding the October 2, 2019 Board agenda item; Wastewater Treatment Plant 1 and would like to have the agenda item brought back to reconsider the decision and vote.

H. MANAGER'S REPORT

None.

I. GENERAL MANAGER'S REPORT

General Manager Davies – Stated Julie Carter, the new Finance Manager's first day will be Monday, October 21, 2019 and she will be introduced at the next board meeting. Also, an extended conditional job offer for the Parks and Landscape Manager Position and hope that new person will start November 18, 2019.

J. CORRESPONDENCE RECEIVED (Information Only)

1. Special District Risk Management Authority (SDRMA) Letters regarding No Paid Workers' Comp or Property/Liability Claims for the 2018/19 Fiscal Year.
2. Discovery Bay P-6 Citizen Advisory Committee meeting minutes for April 10, 2019.
3. Contra Costa County Aviation Advisory Committee meeting minutes for August 8, 2019.
4. Contra Costa County Aviation Advisory Committee meeting minutes for September 12, 2019.
5. East Contra Costa Fire Protection District meeting minutes for September 11, 2019.

Director Leete – Complimented Staff regarding the award from the Special District Risk Management Authority.

K. FUTURE AGENDA ITEMS

None.

L. ADJOURNMENT

1. The meeting adjourned at 7:15 p.m. to the regular meeting on November 6, 2019 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 11-07-19

<http://www.todb.ca.gov/agendas-minutes>