



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday March 1, 2017

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

### REGULAR MEETING 7:00 P.M.

#### **A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m. – By President Leete
2. Pledge of Allegiance – Led by President Leete
3. Roll Call – All present with the exception of Director Pease and Director Steele
4. Director Steele arrived at 7:13 p.m.

#### **B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

Public Comments Regarding:

- Traffic issues and the results of the survey from the Contra Costa County Traffic Engineer.

#### **C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of regular and closed session meeting for February 15, 2017
2. Approve Register of District Invoices

Motion by: Vice-President Graves to approve the Consent Calendar

Second by: Director Mayer

Vote: Motion Carried – AYES: 3 – President Leete, Vice-President Graves, Director Mayer; NOES: 0; ABSENT: 2 – Director Pease, Director Steele

#### **D. AREA AGENCIES REPORTS / PRESENTATION**

1. Supervisor Diane Burgis, District III Report - Alicia Nuchols Field Representative introduced County Traffic Engineer, Monish Sen
  - a. County Traffic Engineer, Monish Sen – speed and traffic update – County Traffic Engineer, Monish Sen provided an update related to the Traffic Survey regarding data with percentages of excessive speeding on streets within Discovery Bay. There was discussion regarding the traffic survey and a request from the Board for a copy to be emailed.
2. Sheriff's Office Report – Resident Deputy Ingersoll - Provided a law enforcement update for the month of February.
3. CHP Report – Officer Thomas provided an update for the month of February regarding the citations. Also provided an update related to the radar system for Discovery Bay.

#### **E. LIAISON REPORTS**

1. Trans-Plan Report – No report
2. County Planning Commission Report – No report
3. Code Enforcement Report – No report
4. Special Districts Report\*\* – No report

*\*\*These meetings are held Quarterly*

**F. PRESENTATIONS**

None

**G. BUSINESS AND ACTION ITEMS**

1. 2017 Enterprise Bond Update – Finance Manager Breitstein provided an update regarding the 2017 Enterprise Bond for the Filtration Project and the Water Meter Project, along with the Audit being included in the bond data. The DRAFT Audit will be presented at the March 15, 2017 to be approved at that meeting.

Public Comment Regarding:

- The use of Marks-Roos Bonds.

2. Bi-Monthly Water Meter Completion Report Update – Finance Manager Breitstein presented a PowerPoint related to the Water Meter Completion update and Phase I. There was discussion regarding Phase I and the Type 1 and Type 2 installations. Type 3 installations are more difficult and will be moved to the end of Phase I.

Public Comment Regarding:

- A Prop 218 along and opting out of a Smart Meter.

Legal Counsel Attebery – Stated there was a response provided to the Public Commenter regarding a Prop 218 and opting out of a Smart Meter; staff is working on “opting out” of the Smart Meter and the billing process for that line item.

The discussion continued regarding contaminated water entering into the homes – Town staff is taking care of the “backwash” process through the hose bib after the installation of all new meters.

**H. MANAGER’S REPORT**

None

**I. INFORMATIONAL ITEMS ONLY**

None

**J. DIRECTORS’ REPORTS**

1. Standing Committee Reports – No report
2. Other Reportable Items – No report

**K. GENERAL MANAGER’S REPORT**

None

**L. CORRESPONDENCE RECEIVED**

1. Received Date February 15, 2017 - from Special District Risk Management Authority – Property and Liability Program Rate Information.
2. Received Date February 21, 2017 – from Charles W. Helfrick – PRR – For additional documents regarding District Invoices.
3. Received Date February 22, 2017 – from Charles W. Helfrick – PRR – For invoice documents approved from the February 15, 2017 District Invoices.
4. Received Date February 22, 2017 – from California Special District Association regarding nominations for Seat C and Seat A.

Public Comment Regarding L-3:

- Documents that have been received along with requesting reiteration of the General Manager Recruitment costs.

Legal Counsel Attebery – Stated that there are no further documents responsive to the General Manager Recruitment costs.

**M. FUTURE AGENDA ITEMS**

- Revisit the letter sent related to supporting alternative property tax regarding the East Contra Costa Fire Protection District.

The regular meeting adjourned at 7:43 p.m. to the Closed Session.

**N. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA**

(Government Code Section 54957.7)

Legal Counsel Attebery – The Board is now adjourning into closed session regarding item O-1.

**O. CLOSED SESSION:**

1. Conference with Legal Counsel—Anticipated Litigation pursuant to Government Code Section 54956.9(b) - (One Potential Case)

Legal Counsel Attebery – Provided the details regarding the Bond that is being offered to the Public Financing Authority is a Marks-Roos Bond, however, not a Bond or a requirement that is either Mello-Roos or one that requires a vote of the public.

**P. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION**

(Government Code Section 54957.1)

Legal Counsel Attebery – Reporting from Closed Session on item O-1 and there is no reportable action.

**Q. ADJOURNMENT**

1. The meeting adjourned at 7:50 p.m. to the next regular meeting of March 15, 2017 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 03-03-17

<http://www.todb.ca.gov/agendas-minutes>